



## **2012 Technology Bridge Plan Guidance and Template**

Most local education agencies (LEAs) currently have an approved 2008-11 Technology Plan on file with the Minnesota Department of Education (MDE). The 2008-11 Technology Plan is structured to allow LEAs to maintain eligibility for a variety of funding programs through June 30, 2011. As the transition is made to a new web-based system for the 2013-16 Technology Plan submission, a plan is needed to bridge the gap. This 2012 Technology Bridge Plan Guidance and Template is an interim planning process. It provides a framework for LEAs to update their technology plans to extend funding eligibility for the time period of July 1, 2011-June 30, 2012 without creating completely new plans.

### **Plan Development**

If an LEA elects to create a 2012 Technology Bridge Plan, it must use the provided template. Responses to the five identified plan components should include only updates to the content of the LEA's approved 2008-11 Technology Plan. It is not necessary for LEAs to create new technology plans for the purposes of this update. If an LEA does not have an approved 2008-11 Technology Plan on file with MDE, it should use the e-mail contact below to request individualized planning guidance.

[Please visit the Universal Service Administrative Company \(USAC\) Website for more information about technology planning.](#)

### **Plan Submission and Review**

The 2012 Technology Bridge Plan may be submitted at any time until the end of the plan period. They will be reviewed as they are received, and approval letters will be issued. The 2012 Technology Bridge Plans and approval letters will be posted to the MDE Website (address below) as they become available.

[View the approved 2008-11 Technology Plans, the 2012 Technology Bridge Plans and approval letters currently available on the MDE Website.](#)

The 2012 Technology Bridge Plans will be reviewed to determine if the LEA has made a good-faith effort to address updates to each of the five plan components. The attached 2012 Technology Bridge Plan Review Checklist will allow the reviewer to record if this good-faith effort has been made. If not, the LEA will be asked for specific clarifications in order to solicit the information needed for approval.

Please submit completed technology plans and related questions via e-mail to [mde.schooltechplan@state.mn.us](mailto:mde.schooltechplan@state.mn.us)



**2012 Technology Bridge Plan Cover Sheet**

<b>ORGANIZATION INFORMATION</b>	
<b>District/Agency/School (legal name):</b>	<b>TEAM ACADEMY</b>
<b>District Number:</b>	<b>4127</b>
<b>Technology Plan Status</b>	<b>The district/agency/school has an approved 2008-11 Technology Plan:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>IDENTIFIED OFFICIAL WITH AUTHORITY INFORMATION</b>	
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<b>TECHNOLOGY CONTACT INFORMATION</b>	
<b>Name</b>	MISSY PFEIFER
<b>Title</b>	IT/MEDIA
<b>Address</b>	220 17 <sup>TH</sup> AVE NE WASECA, MN 56093
<b>Phone Number &amp; E-mail</b>	507-833-8375 MPFEIFER@TEAM.K12.MN.US



## 2012 Technology Bridge Plan

**Instructions:** Use the format below to complete your responses. Do not include any attachments or additional materials. Expand text boxes and add rows as needed.

### I. Technology Needs Assessment

Briefly describe recent changes in the technology needs of the school/district and the method(s) used to gather that information.

With the growth of staff and students at TEAM Academy we will need to add one additional Cisco switch and an additional T1 to support the growing district. TEAM Academy will also explore the options for implementing interactive whiteboards for five classrooms.

### II. Goals and Strategies

List goals and planned strategies for implementing technology in the school/district.

Goal	Related Strategies
Interactive teaching technology for all classrooms ( Interactive white boards (IWB), document cameras and response systems)	The implementation and use of IWB necessary for engaging students in using technology in and throughout the curriculum.
Provide training for all new and existing technology	The plan will include in-services on various “new” technologies available as well as discussion on current activities.

### III. Professional Development Plan

Briefly describe updates or additions to planned technology professional development.

The plan will include but is not limited to:

1. Classroom use of computers and how to integrate into the curriculum.
2. Teachers will implement the tech program, which will teach technology skills and a sequential and appropriate manner.
3. The implementation and use of IWB is necessary for assist in using technology in and throughout the curriculum

#### **IV. Budget for Technology**

Summarize the general budget categories for your school districts. This will help demonstrate how the school/district will fund the cost of planned technology services after any E-rate discounts are applied. Also list all the specific services for which you will apply and receive E-rate discounts.

- Equipment/Hardware \$ 3021.00
- Technology Support Staff \$ 32,000.00
- Maintenance \$ 1508.00
- Telecommunications/Internet Access \$19,212.00
- Software \$5,000.00
- Staff Development \$0.00

#### **V. Evaluation**

Concisely explain how the implementation of the technology plan will be evaluated.

TEAM Academy Chart School has a technology committee and the committee will meet quarterly to review and assess the use and implementation of technology at TEAM Academy on a monthly basis. The committee is comprised of the director, technology coordinator, business manager, and two teachers. The meetings will use a checklist to ensure that all expectations are being met and that the staff development plan is carried out. At the end of each school year, all staff members will meet and discuss the next year's plans and goals. Revisions and additions to the plan will be completed at the that time.



**2012 Technology Bridge Plan Review Checklist**

**Instructions:** Mark *Proficient* to indicate that the plan demonstrates a good faith effort to address updates to each of the five plan components. Mark *Not Proficient* to indicate that the plan does not demonstrate a good-faith effort to address updates to each of the five plan components. Note that a plan must be proficient in all five components in order to be approved.

Review Summary	
<b>LEA:</b>	
<b>District #:</b>	
<b>Review Date:</b>	
<b>Reviewer:</b>	
<b>Approved (Y/N):</b>	
<b>Comments/Clarifications:</b>	

Plan Component	Proficient	Not Proficient
<b>I. Technology Needs Assessment</b>		
<b>II. Goals and Strategies</b>		
<b>III. Professional Development Plan</b>		
<b>IV. Budget for Technology</b>		
<b>V. Evaluation</b>		

Note any clarifications provided by the LEA subsequent to review here.