

**TEAM Academy Charter School Board of Directors**

**School Board Meeting Minutes**

**9/15/21**

**4:15 PM Media Center and Zoom**

**Members Present:** Jed Kalbow, Denise Gilbertson, Jenni Brittain, and Janel Schmidt

**Members Absent:** Chris Hering and Jenna Auen

**Staff Present:** Jill Courtney

The meeting was called to order at 11:00 AM by Chair, Jed Kalbow.

**I. Call meeting to order**

**II. Pledge of Allegiance**

**III. Approve Agenda and State Conflict of Interest**

Janel Schmidt made a motion to approve the agenda with the addition of Amber Ferry on the staffing report and Denise Gilbertson seconded it.

4 in favor, 0 opposed

Motion passes 4-0

**IV. TEAM Celebrations**

**V. Director's Report**

**VI. Approve Consent Agenda**

Jenni Brittain made a motion to approve the consent agenda as listed in the board packet and Denise Gilbertson seconded it.

4 in favor, 0 opposed

Motion passes 4-0

**VIII. Approve Financials**

**a. Reconciliation Reports**

Denise Gilbertson made a motion to approve the reconciliation reports for June, July and August and Jenni Brittain seconded it.

4 in favor, 0 opposed

Motion passes 4-0

**b. Expense Reports**

Jenni Brittain made a motion to approve the expenses for the month of June in the amount of \$90,013.45, July in the amount of \$142,319.71, and August in the amount of \$88,103.79 and Denise Gilbertson seconded it.

4 in favor, 0 opposed

Motion passes 4-0

**c. Income Report**

Denise Gilbertson made a motion to approve the Income report for the month of June in the amount of \$210,022.24, July in the amount of \$138,889.43, and August in the amount of \$210,022.24 and Jed Kalbow seconded it.

4 in favor, 0 opposed

Motion passes 4-0

**IX. Old Business**

**X. New Business**

**a. Approve Annual Assurance of Compliance**

Janel Schmidt made a motion to approve the 21-22 Financial Policies and Procedures Handbook and Jenni Brittain seconded it.

4 in favor, 0 opposed

Motion passes 4-0

**b. Approve Director Goals**

Janel Schmidt made a motion to approve the Director Goals and Jenni Brittain seconded it.

4 in favor, 0 opposed

Motion passes 4-0

**c. Approve Identified Official with Authority**

Denise Gilbertson made a motion to approve Jill Courtney as the Identified Official with Authority and Janel Schmidt seconded it.

4 in favor, 0 opposed

Motion passes 4-0

**d. Approve Chromebook Purchase**

Janel Schmidt made a motion to approve the Chromebook Purchase and Jed Kalbow seconded it.

4 in favor, 0 opposed

Motion passes 4-0

**e. October Agenda**

**XI. Open Forum** –The TEAM Academy Charter School Board invites public comment. Please limit your comments to 5 minutes each.

**XII. Adjournment** Jed Kalbow adjourned the meeting at 11:36 AM

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Board Chair Signature

Minutes Approved: 10/7/21

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Board Clerk Signature