

**TEAM Academy Charter School Board of Directors**  
**School Board Meeting Minutes**  
**10/2/19**  
**4:15 PM TEAM Academy Media Center**

**Members Present:** Jaala Miller, Jenni Brittain, Janel Schmidt, Jed Kalbow, Denise Gilbertson, and Chris Hering

**Members Absent:** Jenna Auen

**Staff Present:** Missy Pfeifer

The meeting was called to order at 4:15 PM by Chair, Jaala Miller.

- I. Pledge of Allegiance was said.
- II. **Approve Agenda and State Conflict of Interest**  
Denise Gilbertson made a motion to approve the agenda with the addition of the lease renewal and Jenni Brittain seconded it.  
6 in favor, 0 opposed  
Motion passes 6-0
- III. **TEAM Celebrations**  
Awesome start to the year!  
**Director's Report**
- IV. **Committee Reports**
  - a. Policy
  - b. Nominating Committee
- V. **Approve Consent Agenda**  
Chris Hering made a motion to approve the consent agenda as listed in the board packet and Jed Kalbow seconded it.  
6 in favor, 0 opposed  
Motion passes 6-0
- VI. **Approve Finance Report**
  - a. Reconciliation Report  
Denise Gilbertson made a motion to approve the reconciliation reports for June, July, and August and Jed Kalbow seconded it.  
6 in favor, 0 opposed
  - b. Expense Report  
Denise Gilbertson made a motion to approve the expenses for June in the amount of \$116,159, July in the amount of \$105,634.28, and August in the amount of \$109,566.47 and Janel Schmidt seconded it.  
6 in favor, 0 opposed
  - c. Income Report  
Jed Kalbow made a motion to approve the income reports for June in the amount of \$139,358.90, July in the amount of \$149,491.52, and August in the amount of \$122,667.89 and Janel Schmidt seconded it.  
6 in favor, 0 opposed
- VII. **Old Business**
- VIII. **New Business**
  - a. **Approve – Certify Candidates for Election**  
Jenni Brittain made a motion to certify the candidates for election and Denise Gilbertson seconded it.  
6 in favor, 0 opposed  
Motion passes 6-0
  - b. **Approve Designation of an Identified Official with Authority for Education Access**  
Chris Hering made a motion to authorize Jill Courtney, [jcourtney@team.k12.mn.us](mailto:jcourtney@team.k12.mn.us), and EDIAM username jladwig16 to act as the Identified Official with Authority (IOWA) for TEAM Academy 4127-07 and Jenni Brittain seconded it.

6 in favor, 0 opposed

Motion passes 6-0

**c. Approve – Revised MSBA Policies 419, 603, 616, 205, and 506**

Janel Schmidt made a motion to approve the revised MSBA policies 419, 603, 616, 205, and 506 and Chris Hering seconded it.

6 in favor, 0 opposed

Motion passes 6-0

**d. Approve Annual Assurance of Compliance**

Denise Gilbertson made a motion to approve annual assurance of compliance and Chris Hering seconded it.

6 in favor, 0 opposed

Motion passes 6-0

**e. Approve Director Goals**

Jed Kalbow made a motion to approve the Director Goals and Janel Schmidt seconded it.

6 in favor, 0 opposed

Motion passes 6-0

**f. November Agenda**

**g. Approve – Lease Amendment**

Denise Gilbertson made a motion to approve the lease amendment and Janel Schmidt seconded it.

6 in favor, 0 opposed

Motion passes 6-0

**IX. Open Forum** – no one commented

**X. Adjournment** – Jed adjourned the meeting at 4:45 PM

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Board Chair Signature

Minutes Approved: 11/6/19

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Board Clerk Signature